



The **AgriBusiness® Quoter in Agent Portal** is designed to make quoting and issuing eligible AgriBusiness® policies straightforward and efficient. This guide provides clear, step-by-step instructions to help you move confidently through each stage of the process—from starting a quote and confirming eligibility to issuing a policy and managing submissions. Whether you are new to the quoter or returning to complete or update a submission, this document serves as a reliable reference to help you work quickly and accurately.

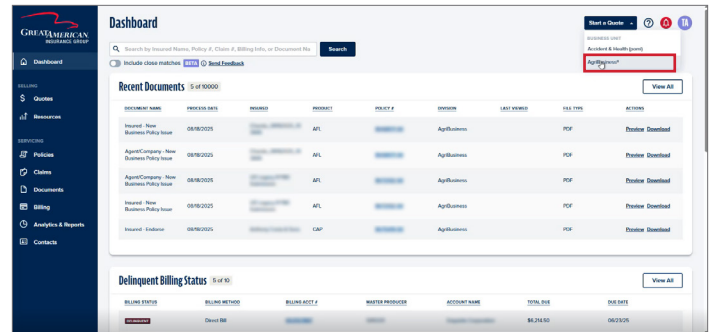
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Starting a Quote

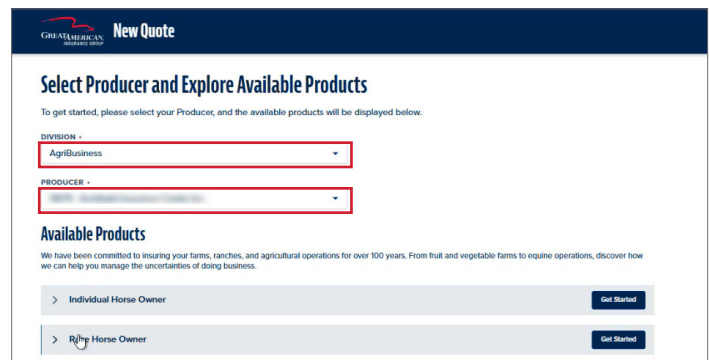
1. From any page, click **Start a Quote** and select **AgriBusiness®** from the drop-down menu.

NOTE: Please use the **Continue** and **Back** buttons within the quoter to navigate from page to page. Using your browser's back and next buttons may disrupt your progress and cause unexpected issues.



2. On the next page, select a **Division** from the drop-down menu (AgriBusiness should be pre-populated).
3. Select a **Producer Code** from the drop-down menu.

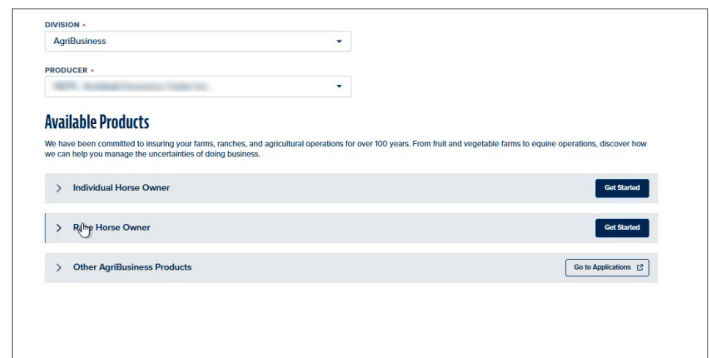
NOTE: The Producer Codes that display will be associated with your user ID.



4. Under Available Products, do one of the following:
 - a. For Individual Horse Owner, click **Get Started** to use the online quoter.
 - b. For Race Horse Owner, click **Get Started** to use the online quoter.
 - c. For Other AgriBusiness Products, click **Go to Applications**. This will send you to the Resources page pre-filtered for AgriBusiness applications and forms that you can preview or download.

TIP: Click the carets (✓) next to each product, to find out more information about the products and download the PDF application if you prefer not to use the online quoter.

NOTE: You can use the online quoter for Individual Horse Owner and Race Horse Owner policies only



Checking Eligibility

5. Under Risk Information, do the following:
 - a. Select your **Country** and **State/Province** from the drop-down menus.
 - b. Click **Continue**.

NOTE: If you select a State/Province that is ineligible for AgriBusiness, you will get a Decline message.

- c. Select **Yes** or **No** for each of the required questions that appear.

NOTE: Depending on your answer(s), you may get a message redirecting you to the correct application or a decline message if ineligible. A link to the PDF version of the correct application or contact information for the underwriter will be provided.

- d. When finished, click **Continue**.

The screenshot displays the 'AgriBusiness' application interface. At the top, a progress bar shows four steps: ELIGIBILITY (active), APPLICATION, QUOTE, and ISSUE. On the left, a sidebar shows the 'AgriBusiness' logo and a 'STATUS' section with a blue 'INCOMPLETE' button. The main content area is titled 'Risk Information' and contains the following fields and questions:

- COUNTRY**: A dropdown menu with 'United States' selected.
- STATE/PROVINCE**: A dropdown menu with 'Ohio' selected.
- Does the applicant have more than 20 horses to insure?**: Radio buttons for 'Yes' and 'No', with 'No' selected.
- Is the applicant above the age of 18?**: Radio buttons for 'Yes' and 'No', with 'No' selected.
- Are any horses being used as Track Ponies or for Competition Pulling?**: Radio buttons for 'Yes' and 'No', with 'No' selected.

Filling Out the Application

6. Under Insured Details, do the following:
 - a. Enter the required information for the Insured Details.

NOTE: The Expiration Date will default to one year from the Effective Date. You can override this date by clicking the calendar icon and selecting a different date.

NOTE: You must select a Form of Business from the drop-down menu to display the appropriate name field(s).

- b. When finished, click **Continue**.

The screenshot shows the 'Insured Details' form within the 'APPLICATION' tab. The left sidebar indicates the 'Insured Details' step is active. The form contains the following fields: 'EFFECTIVE DATE' and 'EXPIRATION DATE' (both with MM/DD/YYYY format and calendar icons), 'FORM OF BUSINESS' (a dropdown menu), 'DOING BUSINESS AS (DBA)' (a text field), and 'PHONE NUMBER' (a text field with a placeholder for area code and number).

7. Under Primary Risk Location, the information will pre-populate with the applicant's mailing address. You can edit this information as needed.

The screenshot shows the 'Primary Risk Location' form. A note states: 'If the horse does not have a primary location, use the applicant's mailing address.' The form includes fields for 'ZIP/POSTAL CODE', 'CITY', 'COUNTY', 'STATE/PROVINCE', and 'COUNTRY'. The 'Back' and 'Continue' buttons are at the bottom right.

8. Under Horse Details, do the following:
 - a. Select the **Number of Horses** from the drop-down menu.
 - b. When finished, click **Continue**.

The screenshot shows the 'Horse Details' form. The left sidebar indicates the 'Horse Details' step is active. The form contains a 'NUMBER OF HORSES' dropdown menu. The 'Back' and 'Continue' buttons are at the bottom right.

9. Under Additional Insured, for **Does the applicant want to list Additional Insureds?**, do one of the following:
 - a. If you are **NOT** adding an additional insured, select **No**, click **Continue**, and skip the *Adding Additional Insureds* section of this document.
 - b. If you are adding an additional insured, select **Yes**, then click **+ Add Additional Insured**, and go to the [Adding Additional Insureds](#) section in this document.

The screenshot shows the 'Additional Interests' form. A note states: 'Form AL7645 - AUTOMATIC ADDITIONAL INSURED WHEN REQUIRED IN CONTRACT OR AGREEMENT WITH YOU is included on this policy. If the applicant is required to show the name and address of the boarding facility on this policy, you can add them here.' The form includes a question 'Does the applicant want to list Additional Insureds?' with 'Yes' and 'No' radio buttons. Below this is a '+ Add Additional Insured' button and a table with columns for 'ADDITIONAL INSURED NAME', 'ADDRESS', and 'TYPE'. The 'Back' and 'Continue' buttons are at the bottom right.

Filling Out the Application (Continued)

11. Under Bill Payor, do one the following:

- Select **Yes** to find an existing billing account. If multiple matches are found, please select the desired billing account for the insured. If no match is found, you will need to select **No** and create a new billing account.
- Select **No** and enter the required information to create a new billing account.

NOTE: The required information will pre-populate with the Insured's name and address but this can be edited.

- When finished, click **Get Quote**.
- In the Confirmation pop-up window, check that you've read the **Insurance Fraud Warning Statement**, then click **Get Quote** again.

NOTE: Be patient, it may take several seconds for the quote to generate.

NOTE: If you want to go back and make changes to the information listed, simply click **Edit** to return to that section. From that section, click **Continue** until you return to the Bill Payor screen and can click **Get Quote** again.

NOTE: Applications, prior to generating the quote, will expire after 90 days.

The screenshot shows the 'Bill Payor' section of the AgriBusiness application. On the left, a 'STATUS' sidebar lists 'Insured Details', 'Primary Risk Location', 'Horse Details', 'Additional Interests', and 'Bill Payor' (which is selected). The main form area has a header 'Bill Payor' and a question: 'Does the applicant have an existing account with GAIG?'. There are two radio buttons: 'Yes, find existing billing account' and 'No, create a new billing account'. Below this is a 'Billing Address' section with a note: 'Verify that the billing address is correct. Update it if it differs from the mailing address.' The form includes fields for 'BILL PAYOR NAME', 'ZIP/POSTAL CODE', 'COUNTRY' (set to 'United States'), 'ADDRESS LINE 1', and 'ADDRESS LINE 2'.

The screenshot shows a 'Confirmation' pop-up window from AgriBusiness. It contains the text: 'Verify the following information is accurate. Changes will not be possible after receiving a quote.' Below this, there are two sections: 'Applicant Information' and 'Primary Risk Location'. Each section has an 'Edit' button. The 'Applicant Information' section shows fields for 'NAME' and 'ADDRESS'. The 'Primary Risk Location' section shows fields for 'ZIP/POSTAL CODE', 'CITY', 'COUNTY', 'STATE/PROVINCE', and 'COUNTRY' (set to 'United States'). At the bottom, there is a checkbox labeled 'I've read the Insurance Fraud Warning Statement' and two buttons: 'Go Back' and 'Get Quote'.

Adding Additional Insureds

10. In the pop-up window, do the following:
 - a. Select **Company** or **Individual** to display the appropriate name field(s).
 - b. Enter the required information.
 - c. When finished, click **Add Additional Insured**. You will return to the application page with the additional insured added to the table.

NOTE: Once an additional insured has been added, you can edit an additional insured by clicking the pencil icon or delete an additional insured by clicking the delete icon.

The screenshot shows a pop-up window titled "Additional Insured" with a close button (X) in the top right corner. Inside the window, there is a section titled "Is the additional insured a company or individual?" with two radio button options: "Company" and "Individual". Below this, there are input fields for "ZIP/POSTAL CODE", "COUNTRY", "ADDRESS LINE 1", "ADDRESS LINE 2", "CITY", and "STATE/PROVINCE". At the bottom right of the window, there are two buttons: "Cancel" and "Add Additional Insured".

- d. When finished adding additional insureds, click **Continue** and go to the next step.

The screenshot shows the "Additional Insured" page in the AgriBusiness application. On the left, there is a sidebar with a "STATUS" section containing a list of steps: "Insured Details", "Primary Risk Location", "Home Details", "Additional Insureds" (which is highlighted with a blue circle), and "Bill Payor". The main content area has a heading "Additional Insured" and a note: "Form AL7645 - AUTOMATIC ADDITIONAL INSURED WHEN REQUIRED IN CONTRACT OR AGREEMENT WITH YOU is included on this policy. If the applicant is required to show the name and address of the boarding facility on this policy, you can add them here." Below this, there is a question "Does the applicant want to list Additional Insureds?" with "Yes" selected. A red box highlights a "+ Add Additional Insured" button. Below the button is a table with columns "ADDITIONAL INSURED NAME", "ADDRESS", and "TYPE". The table contains one row with the text "Boarding Facility" in the name column, a blurred address in the address column, and "Company" in the type column. There are search and table controls at the top right of the table.

Quoting and Issuing the Policy

Note: The following rules apply to quoting the policy before issuing:

- Quotes are valid for 7 days beyond the policy effective date or 30 days from today, whichever is sooner.
- Application changes are allowed for 30 days.
- Quotes Expire 30 days after generating the quote but prior to issuing the policy.

12. On the Quote screen, you can do the following:

- Click **Download Quote Letter**.
- Click **View** or **View/Edit** any of the available Submission Details.
- Edit** the Policy Effective Date.

13. Click **Issue Policy**.

NOTE: Be patient, it may take several seconds for the policy to issue.

The screenshot shows the 'Quote' screen in the AgriBusiness portal. The top navigation bar includes 'ABILITY', 'APPLICATION', 'QUOTE', and 'ISSUE'. The left sidebar shows the user's profile as 'Individual Horse Owner' and lists submission details: 'Woodland Acres', 'POLICY EFFECTIVE DATE: 03/31/2026', 'POLICY EXPIRATION DATE: 03/31/2027', 'SUBMISSION ID', 'PRODUCER', and 'BILL TYPE: Direct Bill - Prepaid'. The main content area displays the 'Quote' details, including 'TOTAL ANNUAL PREMIUM: \$375' and a 'Download Quote Letter' button. Below this, there is a table of 'SUBMISSION DETAILS' with columns for 'Eligibility', 'Insured Details', 'Primary Risk Location', 'Horse Details', 'Additional Interests', and 'Bill Payer'. Each row has a 'View' or 'View/Edit' button. The 'Issue Policy' button is also visible.

14. On the Issue screen, you can do the following:

- Click **Go to Quotes Submission** to view your list of submissions and their status.

NOTE: For information on how to submit a quote with an Incomplete submission status, go to Submitting a Quote with an Incomplete Submission Status in this document.

- Click **Start another quote** and return to the beginning of this document.

The screenshot shows the 'Issue' screen in the AgriBusiness portal. The top navigation bar includes 'ABILITY', 'APPLICATION', 'QUOTE', and 'ISSUE'. The main content area displays a message: 'Policy is now issued!'. Below this, it states: 'This policy will be available to view in the portal within 24 hours.' and 'Policy #'. At the bottom, there are two buttons: 'Go to Quotes Submission' and 'Start another quote'.

Accessing a Quote with an Incomplete Submission Status

To access a quote with an Incomplete Submission Status from the list of submissions on the Quotes screen, do the following:

1. From the Quotes page, use the **Search** bar to find the quote with an **Incomplete** Submission Status (see Status definitions below).
2. Click on the kebab icon (:) in the Action column and select **Review & Edit**.
3. On the Quote Summary page, do one of the following options:
 - a. Issue the quote (go to the [Quoting and Issuing the Policy](#) section in this document).
 - b. Make changes and re-quote prior to issuing (go to the [Re-Quoting the Policy](#) section in this document).

					Start a Quote	?	🔔	TA
75	AGR	Tonya Armstrong	2026-05-01	SUBMITTED				
75	AGR	Tonya Armstrong	2026-05-01	SUBMITTED				
	AGR	Tonya Armstrong	2026-05-01	QUOTED				
days	AGR	Tonya Armstrong	2026-05-01	INCOMPLETE	Review & Edit			
75	AGR	Tonya Armstrong	2026-05-01	SUBMITTED				
75	AGR	Tonya Armstrong	2026-05-01	SUBMITTED				
75	AGR	Tonya Armstrong	2026-05-01	SUBMITTED				
75	AGR	Tonya Armstrong	2026-05-01	SUBMITTED				
75 2	AGR	Tonya Armstrong	2026-04-24	DECLINED				
Day Date	AGR	Tonya Armstrong	2026-04-02	QUOTED				

NOTE: If the Quote's status is **Expired**, contact your Underwriter for assistance.

Status definitions

Below are descriptions for the statuses within the submissions table

BOUND
Quote is bound and waiting for issuance

DECLINED
Ineligible, did not fit within Appetite, or an application is already in process for this insured

INCOMPLETE
Missing minimum required information to submit

ISSUED
Delivered policy documents

NOT TAKEN
Not pursued further by the agent

QUOTED
Quote available and waiting to be bound

SUBMITTED
Received and under consideration by underwriting

EXPIRED
Quote has been offered for more than 30 days and is no longer valid

Updating a Quote When the Effective Date is No Longer Valid

When viewing a quote, there will be an error under the Policy Effective Date stating the Effective Date must be on or after a certain date and the Issue Policy button will be grayed out. If application changes are still permitted, follow the steps below to update the quote's Policy Effective Date.

The screenshot shows the 'Quote' screen for 'AgriBusiness® Individual Horse Owner'. The 'POLICY EFFECTIVE DATE' is 03/05/2026, with an error message: 'Effective Date must be on or after 03/06/2026'. The 'POLICY EXPIRATION DATE' is 03/05/2027. The 'TOTAL ANNUAL PREMIUM' is \$800. The 'Issue Policy' button is grayed out. The 'Download Quote Letter' button is also grayed out. The 'SUBMISSION DETAILS' section shows 'Eligibility', 'Insured Details', and 'Primary Risk Location' with 'View' links.

1. On the Quote screen, under Policy Expiration Date, click **Edit**.

This screenshot is identical to the previous one, but the 'Edit' button next to the 'POLICY EXPIRATION DATE' (03/05/2027) is highlighted with a red box.

2. In the Insured Details modal, click the calendar icon to update the **Effective Date**.
3. When finished, click **Save**.

The screenshot shows the 'Insured Details' modal. The 'Policy Coverage' section has 'EFFECTIVE DATE' set to 03/06/2026 and 'EXPIRATION DATE' set to 03/06/2027. The 'Applicant Information' section shows 'Form of Business' as 'Limited Liability Company (LLC)'. The 'Mailing Address' section shows 'Country' as 'United States'. The 'Save' button is highlighted with a red box.

NOTE: On the Quote screen, the Quote will be removed and the ability to Download the Quote Letter will be disabled. The Submission Details will also be updated to say a re-quote is required.

Re-Quoting the Policy

Re-quoting a policy may result in a rate change depending on the updates made. Before you re-quote, see [Updating a Quote When the Effective Date is No Longer Valid](#) section in this document.

1. On the Quote screen, do the following:
 - a. Scroll down and check the **I've read the Insurance Fraud Warning Statement.**
 - b. Click **Re-Quote**. Your policy will update with the new quote.

New Quote

Agribusiness*
Individual Horse Owner

STATUS
Application changes permitted through 04/01/2026.

POLICY EFFECTIVE DATE
03/06/2026

POLICY EXPIRATION DATE
03/06/2027

SUBMISSION ID

PRODUCER

BILL TYPE
Direct Bill - Prepaid

Quote

TOTAL ANNUAL PREMIUM
\$800

SUBMISSION DETAILS
This quote is offered based on the information submitted by your office. Any changes will require a re-quote.

Eligibility View

Insured Details View/Edit

Primary Risk Location View

Home Details View/Edit

Additional Interests View/Edit

Bill Payor View/Edit

☒ I've read the Insurance Fraud Warning Statement **Re-Quote**

New Quote

Agribusiness*
Individual Horse Owner

STATUS
Application changes permitted through 04/01/2026.

POLICY EFFECTIVE DATE
03/06/2026

POLICY EXPIRATION DATE
03/06/2027

SUBMISSION ID

PRODUCER

BILL TYPE
Direct Bill - Prepaid

Quote

TOTAL ANNUAL PREMIUM
\$800

SUBMISSION DETAILS
This quote is offered based on the information submitted by your office. Any changes will require a re-quote.

Eligibility View

Insured Details View/Edit

Primary Risk Location View

Home Details View/Edit

Additional Interests View/Edit

Bill Payor View/Edit

☒ I've read the Insurance Fraud Warning Statement **Re-Quote**

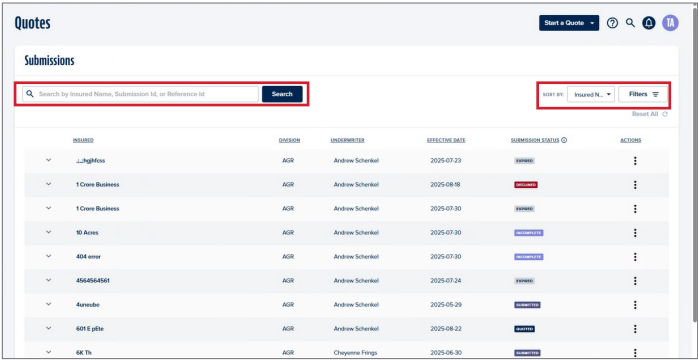
Searching For and Viewing a Submission

Note: After Issuance, the submission is viewable on the Quotes page for 24 hours, after which it can be found on the Policies page or the Dashboard. Quote that are Not Issued will remain viewable on the Quotes page.

Link: [Search, Sort, and Filter Policies - Agent Portal Quick Card](#)

On the Quotes page, you can search, sort, or filter your submissions, check the status of a submission, and view a submission.

1. Search, sort, or filter your submissions to find the one you're looking for:
 - a. Enter the **Insured Name, Submission ID, or Reference ID** in the search bar, then click **Search**.
 - b. Select an option from the **Sort By** drop-down menu.
 - c. Click **Filter** to open up the Filter panel and select one or more of the criteria listed.
2. Click on the kebab icon (:) in the Action column to select your available options based on the status of your submission.
3. Make any changes and continue processing your quote.



TIP: Click the caret (✓) to display submission details.

INSURED	DIVISION	UNDERWRITER	EFFECTIVE DATE
Woodland Acres	AGR	Tonya Armstrong	2026-03-05
SUBMISSION ID: 15329685 CREATION DATE: 2026-03-02 ANNUAL PREMIUM: \$800.00			
Woodland Acres	AGR	Tonya Armstrong	2026-03-31

NOTE: To return to the Quotes Submissions screen, click **Exit**.



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