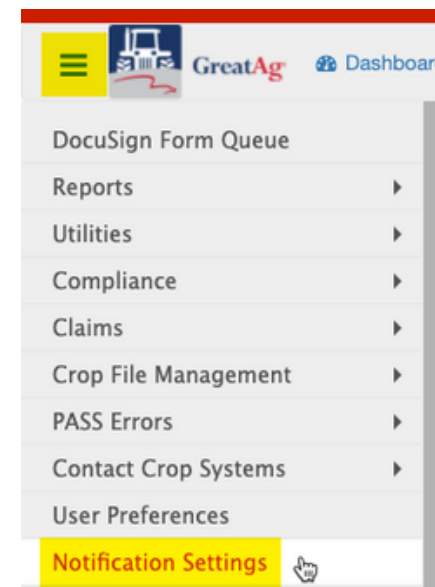


# Notification Settings Quick Card



**Notification Settings / Auto Generated Forms** - This quick card will walk you through the steps needed to setup notifications for your growers. Notifications can be setup for your growers for when various actions occur in our GreatAg processing system. The Auto Generated forms will generate when there are no PASS errors, no open audits and the policy is booked.

- The Notification Settings is located in the GreatAg menu (upper left 3-bar icon). Select this option to start the process of setting up your insureds notifications.
- The Notification Settings screen will display, change the “I want to setup notifications for” workflow drop down to **My Insureds**. The security to view insureds is based on your userid and what agencies you have access to currently in GreatAg.
  - This area is used to search/filter for year, line of business, agency, associated agent and producer names.
  - You can search your results and update the grower’s email and mobile number information here. This will update the header tab as well so you can update all this in one spot now.
  - You can then choose the type of notification (email and/or mobile) for each notification grouping.
    - Claim Status - Real-time status updates when a claim is processed (received, returned, audited, paid and closed).
    - Automatic Renewal - Using the Automatic Renewal widget from the dashboard, agents can create customized messages to their growers.
    - Auto Generated Forms - When a policy is free of PASS errors, has no open audits and is booked we will auto generate the M203 Schedule and send the notification out to the grower.
  - When you have all your growers updated you can click the Update button to save.



Notification Settings I want to setup notifications for **My Insureds**

2021 ALL 118493 - GREAT AGENCY x Associated Agent Producer Receive notifications from your agent regarding automatic policy renewal. 1

Search	Email <span>2</span>	Mobile	Claim Status	Automatic Renewal	Auto Generated Forms <span>3</span>	
			<input type="radio"/> Email <input type="radio"/> Mobile	<input type="radio"/> Email <input type="radio"/> Mobile	<input type="radio"/> Email <input type="radio"/> Mobile	
FARMER, GRANT R MP-2021-SD-084-99990133		( ) 136-0525	<input type="radio"/> Email <input type="radio"/> Mobile	<input type="radio"/> Email <input type="radio"/> Mobile	<input type="radio"/> Email <input type="radio"/> Mobile	
FARMER, GREAT MP-2021-SD-084-99990129		(701) 799-8071	<input type="radio"/> Email <input type="radio"/> Mobile	<input type="radio"/> Email <input type="radio"/> Mobile	<input type="radio"/> Email <input type="radio"/> Mobile	
FARMERTWO, GREAT EVER MP-2021-SD-084-99990272		(701) 799-8071	<input type="radio"/> Email <input type="radio"/> Mobile	<input type="radio"/> Email <input type="radio"/> Mobile	<input type="radio"/> Email <input type="radio"/> Mobile	<span>4</span>

Receive real-time status updates as your claim is processed. Updates include Received, Returned, Audit, Paid, Closed. Update

# Notification Settings Quick Card

The text message would show the following information and a link to click:

**Updated MPCl Form(s) (2021-1126885) from GAIG-Crop - Great Agency**

The email would look like what is to the right. The producer would click on the “View My Documents” button to access the grower “lite” website to see the following information:

**Policy Jackets** - Provisions access to view by year your provision packet(s). These are generated as they are clicked and will show as a PDF. They can also elect to receive Private Product provisions electronically.

**Recent Documents** - This will show the latest forms that were auto-generated (M203 Schedule of Insurance) or if they are setup for Grower Dashboard/Mobile they would be able to see all available grower forms that have been generated.

**Accounting** - This will show by reinyear a high level totals of the growers’ accounting information. The grower could also sign up for Online Bill Payment and Direct Deposit Sign Up from this tab.

Hi, [REDACTED], [REDACTED] **SAM!**

Please click the "View My Documents" button to access your policy documents.

**View My Documents**



If you did not provide Great American with this email address, please ignore this email.

POLICY PACKETS

RECENT DOCUMENTS

ACCOUNTING

NOTIFICATIONS

AUTOMATIC RENEWAL

GREATAG GROWER SIGNUP

View E-Provisions

Reinsurance Year: 2021

Click the policy packet that you wish to view below.

[MP-2021-SD-084-901145](#)

[MP-2021-SD-084-1148813](#)

E-Provision Elections

☒ Receive MPCl provisions electronically.

☐ Receive all Private Product provisions electronically. ⚠

SUBMIT

CONSENT AND DISCLOSURE REGARDING ELECTRONIC DELIVERY OF POLICY PROVISIONS

POLICY PACKETS

RECENT DOCUMENTS

ACCOUNTING

NOTIFICATIONS

AUTOMATIC RENEWAL

Policy Selection: MP-2021-SD-084-801208

Form	Date
<input checked="" type="checkbox"/> M202 - Production and Yield Reporting Form (APH)	03/06/2021
<input checked="" type="checkbox"/> M203 - Schedule of Insurance with Production Report	03/03/2021
<input checked="" type="checkbox"/> M205 - Schedule of Insurance with Production Report	02/28/2021
<input checked="" type="checkbox"/> S202 - Actual Production History Summary	01/24/2021
<input checked="" type="checkbox"/> S202 - Actual Production History Summary	01/24/2021
<input checked="" type="checkbox"/> S202 - Actual Production History Summary	01/20/2021

© 2021 - Actual Production History Summary

\*The only viewable forms on this page are forms that are automatically generated out of GreatAg. To see a more comprehensive list of policy forms for your policy(ies), you will need to have a GreatAg grower account. Please go to the 'GreatAg Grower Signup' page to complete the account registration.

01/18/2021

POLICY PACKETS

RECENT DOCUMENTS

ACCOUNTING

NOTIFICATIONS

AUTOMATIC RENEWAL

GREATAG GROWER SIGNUP

ONLINE BILL PAYMENT

DIRECT DEPOSIT SIGN UP

Reinsurance Year: 2021

MP PAYMENT INFORMATION (3148022)

Premium Total	\$5,351.00
Loss Credits	\$0.00
Payments	\$0.00
Refunds	\$0.00
Total Payments	\$0.00
Policy Balance	\$5,351.00

# Notification Settings Quick Card

**Notifications** - This is where the grower can change their notification types of email and/or mobile.

**Automatic Renewal** - This can be used to send custom messages to your growers. Use the widget on the Dashboard screen. A guide is available to learn how to do this.

			Auto-Renewal 2-8-21.pdf
Training	Agent Training	Acreage Reporting	Demo Policies In Training 3-22-21.pdf
Documentation	Crop University	ACRSI	DocuSign Process 3-23-20.pdf
Forms Library	eBinder Manuals	Agency Resources	Non-Discrimination 12-24-18.pdf
Logout	eClaims	APHI	
	GreatAg	Claims	

**GreatAg Grower SignUp-** This tab can be used by the grower to get setup for the dashboard and Mobile app (IOS or Android). The grower would follow the on line instructions to get signed up.

**Grower Access Your Information-** The email and text links are only active for 7 days, however after the 7 days the grower can always go to our website, then go to the Grower tab and enter the basic information to see the tabs covered in this guide.

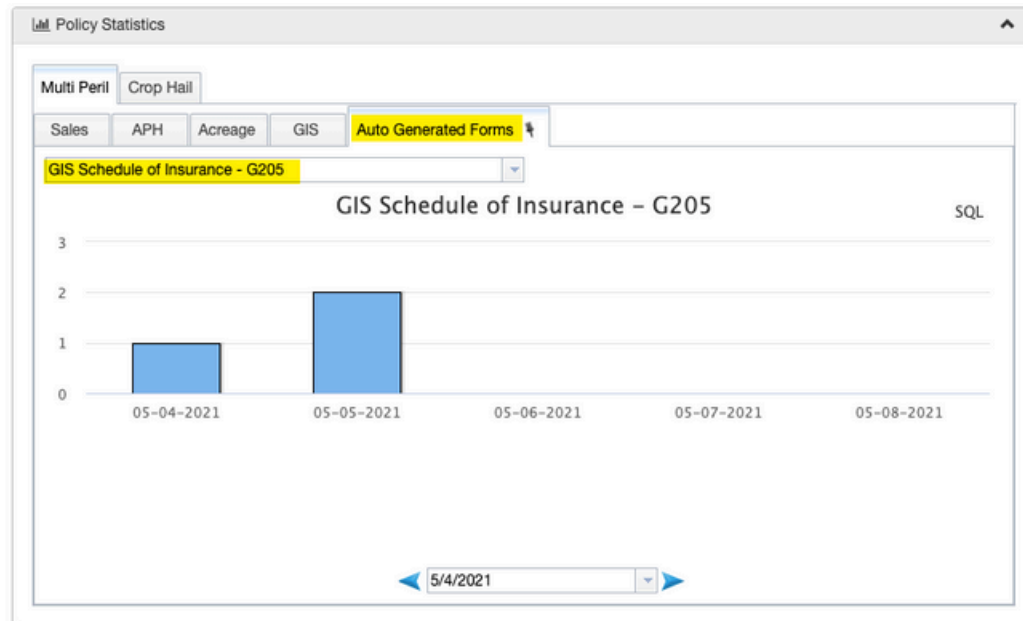
The screenshot shows the GreatAg logo at the top left. Below it is a navigation bar with links: POLICY PACKETS, RECENT DOCUMENTS, ACCOUNTING, NOTIFICATIONS (highlighted), AUTOMATIC RENEWAL, and GREATAG GROWER SIGNUP. The user's name and policy number are displayed: PETERSON, MICHAEL A. MP-2021-SD-084-1, MP-2021-SD-084-901145. Below this, there are fields for Email Address and Mobile Phone. Under the Mobile Phone field, there are three rows of radio buttons for selecting notification preferences: Claim Status (Email, Mobile), Automatic Renewal (Email, Mobile), and Auto Generated Forms (Email, Mobile). A green asterisked note at the bottom states: '\*Changing this number may remove access to your grower account.'

The first screenshot shows the navigation bar with the same links as the previous one, but 'AUTOMATIC RENEWAL' is highlighted in a yellow box. Below the navigation bar, the text reads 'No Open Automatic Renewal Notifications.' The second screenshot shows the navigation bar with 'GREATAG GROWER SIGNUP' highlighted in a yellow box. Below the navigation bar, the GreatAmerican Insurance Group logo is displayed, followed by 'Crop Division' and a yellow box containing the text 'Grower Registration'.

The screenshot shows the GreatAg logo at the top left. Below it is a navigation bar with links: ABOUT US, CROP INSURANCE, AGENTS, GROWERS (highlighted), NEWS & RESOURCES, CONTACT, and PAY ONLINE. Below the navigation bar, there is a 'GreatAg Login' section with a 'Forgot your password? Set up a new account?' link and fields for 'E. LOGINNAME' and 'P. PASSWORD', and a 'SIGN IN' button. Below this is a section titled 'Access Your Information' with links for 'FAQS', 'ONLINE BILL PAYMENT', 'CLAIM PAYMENT', 'TECHNOLOGY', and 'NEWS'. Below these links is a yellow box with the text 'ACCESS YOUR INFORMATION'. Below the yellow box, there is a section titled 'Access Your Information' with the text 'Please enter your information below to login.' and a note: 'NOTE: If you do not know your policy number, please contact your agent for assistance.' Below this, there is a green box with the text 'You will be redirected shortly. If you are not redirected, please click here.' Below the green box, there are four input fields: 'Policy Number' (with a note: 'NOTE: In this example, the policy number appears in yellow'), 'Reinsurance Year', 'Tax Number (last 4 digits)', and 'Zip Code (5 digits)'. Below these fields is a 'SUBMIT' button. To the right of the input fields, there is a section titled 'For assistance with this service:' with a 'CONTACT US' button.

# Notification Settings Quick Card

**Dashboard - Policy Statistics** - There is a tab called Auto Generated Forms that will show when the M203 SOI (non-mapped) form or the G205 SOI (mapped) form was generated by the day of the week. You must request to have a G205 by STR or Unit generated by contacting your regional office. The auto generated forms run on Tuesday-Saturday each week at noon est. Auto Generated SOI's will generate if the policy has no PASS errors, no open audits and is completely booked. It will also generate if there is a premium change up to the billing date.



**Drill Down Chart** - The chart drop down includes the G205 SOI and M203 SOI as the current forms available for auto generation. This allows you to click the bar chart to drill down to see by the day of the week which policies have been generated. This can also be exported in excel format.

2021 Policy Details

Status: All Hide Data? Export

Agency	Agent of Record	Producer	Policy	State	Premium	Crops	Total CC	Acres
			MP-2021-1026370	IA (19)	\$16,018	Corn, Soybeans	2	440.80
			MP-2021-1044974	IA (19)	\$18,245	Corn, Soybeans	2	415.30

**Notification Settings-** Using the Notification Settings you can then setup each producer to receive an email and/or text message when these auto generated forms are created. Simply search your agency code and mark the insureds you want to get notifications. You can enter the email and mobile on this screen and it will update on the header tab automatically. This service runs each day at 5:00 pm est.

Notification Settings

I want to setup notifications for My Insureds

2021 ALL 236014 - Associated Agent Producer

Search 1026376: Mahaska, Corn, Soybeans

MP-2021-IA-084-1026376	Email	Mobile	Claim Status	Automatic Renewal	Auto Generated Forms
			Email Mobile	Email Mobile	Email Mobile

Online platforms may not be available at all times.

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