

Racetrack Questionnaire

Name _____

Address _____

City _____ Province _____ Postal Code _____

1. Money Room

Yes No

a. Who has access to enter the money room? _____

b. How are entrances protected? Are there guards? Can locked doors only be opened from inside by buzzer?

c. What is the class of safe and/or vault within money room? _____

d. Is a guard stationed inside the money room? ☐ Yes ☐ No

If yes, how many? _____ Number armed? _____ Type of weapon? _____

e. Is excess cash locked in safe and/or vault after each race? ☐ Yes ☐ No

f. Are there recorded CCTV cameras in the money room? ☐ Yes ☐ No

g. Is the cash from each teller/cashier counted and reconciled after each race? ☐ Yes ☐ No

h. Are tellers/cashiers allowed in the money room? ☐ Yes ☐ No

2. Tellers/Cashiers

Yes No

a. Do tellers/cashiers start their shift with an imprest amount of funds? ☐ Yes ☐ No

If yes, how much? _____

b. Do guards accompany the tellers/cashiers to and from cages? ☐ Yes ☐ No

c. Are guards present and around cages when windows are open? ☐ Yes ☐ No

d. Are teller stations protected by bars and/or protective glass? ☐ Yes ☐ No

e. Are there recorded CCTV cameras on each teller station? ☐ Yes ☐ No

f. What type of container is used by teller/cashiers to carry money to and from the money room? _____

3. Outside Exposure

Yes No

Before Race

a. Is money transported to the track by an armored car company? ☐ Yes ☐ No

Which one? _____

b. Are track guards used to protect the money once it leaves the truck? ☐ Yes ☐ No

How many are present? _____ Are they armed? _____ What type of armament? _____

c. Is the money counted as soon as it arrives and then locked in the safe? ☐ Yes ☐ No

After Race

d. How much money is left in the safe overnight? _____ How much is deposited? _____

e. Assuming armored car is used, do they pick up every day that the track is open, including Sundays and holidays? ☐ Yes ☐ No

4. Horsemen's Accounts

Yes No

a. Do you maintain horsemen's accounts?

☐ ☐

If yes, please answer the following:

i. Are horsemen's accounts reconciled after each meet?

☐ ☐

If no, how often? _____

ii. Are horsemen's accounts reconciled by someone not authorized to deposit, withdraw or write cheques?

☐ ☐

iii. Are horsemen's accounts audited or reviewed for unauthorized changes on a monthly basis?

☐ ☐

5. Grounds & Premises

Yes No

a. Is there a guard at each entrance when the track is open?

☐ ☐

b. How many guards on the grounds when open? _____

c. Do they communicate by radio?

☐ ☐

d. Is there an alarm on the money room when the track is closed?

☐ ☐

Please explain the capabilities of the alarm.

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Producer Signature _____ **Title** _____ **Date** _____