

LOSS CONTROL DATA GUIDE

## Management Statement of Safety Policy

A definite policy should be adopted to demonstrate positive evidence of management's interest in loss prevention and to assign responsibility to supervisors and employees for carrying out operations in a safe and efficient manner. The statement should be typed on company letterhead, signed by top management, and distributed to all employees (or drivers), including new employees as they are hired.

Shown here is a sample statement of policy for employee safety. On the reverse side is a sample for driver safety.

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YOUR COMPANY

Anywhere, U.S.A.

To: All Managers, Supervisors, and Employees

RE: Company Policy

It is the objective of this company to conduct all operations as safely and efficiently as possible.

To accomplish this we are assigning the responsibility, authority and accountability for Loss Prevention to all management and supervisory personnel within their individual area of operations.

We are appointing \_\_\_\_\_ as Loss Prevention Coordinator. It will be his/her responsibility to administer a total Loss Prevention effort at a staff level and to coordinate these efforts with all departments to ensure that Loss Prevention standards are met throughout the organization.

Each employee will have the responsibility of performing his/her job in a safe and efficient manner.

Signed by,

President or Chief Executive Officer

YOUR COMPANY

Anywhere, U.S.A.

To: All Managers, Supervisors, and Drivers

RE: Company Policy

It is the objective of this company to conduct all operations as safely and efficiently as possible.

To accomplish this we are assigning the responsibility, authority and accountability for Loss Prevention to all management and supervisory personnel within their individual area of operations.

We are appointing \_\_\_\_\_ as Loss Prevention Coordinator. It will be his/her responsibility to administer a total Loss Prevention effort at a staff level and to coordinate these efforts with all departments to ensure that Loss Prevention standards are met throughout the organization.

Each employee will have the responsibility of performing his/her job in a safe and efficient manner.

In the case of vehicle operations, our drivers will be expected to follow the principals of “Defensive Driving” and to drive so as to prevent accidents in spite of the incorrect action of others and in spite of adverse driving conditions.

President or Chief Executive Officer

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The loss prevention information and advice presented in this brochure are intended only to advise our insureds and their managers of a variety of methods and strategies based on generally accepted safe practices, for controlling potentially loss producing situations commonly occurring in business premises and/or operations. They are not intended to warrant that all potential hazards or conditions have been evaluated or can be controlled. They are not intended as an offer to write insurance coverage for such conditions or exposures, or to imply that Great American Insurance Company will write such coverage. The liability of Great American Insurance Company is limited to the specific terms, limits and conditions of the insurance policies issued.