

## Safety Committees

Safety committees play an important role in a management-supported total safety effort. The safety committee can be defined as a group that advises both management and employees on safety matters pertaining to plant or company operations. The safety committee may perform monitoring, educational and evaluative tasks with the purpose of providing suggestions and advice on such safety matters. Success of the safety committee rests with its staffing and structure, and the management support it receives while meeting and performing these tasks.

Safety committee responsibilities and activities should include the following:

- Participating in safety training programs, and evaluating the effectiveness of such programs.
- Completing facility inspections on a periodic basis to identify unsafe conditions and practices, submitting recommendations to reduce/eliminate such conditions, and monitoring and evaluating the effectiveness of such recommendations.
- Reviewing and making recommendations for changes and/or improvements in existing safety rules, procedures, and regulations.
- Assessing and providing opinion on proposed changes in work operations and processes.
- Analyzing employee injury and other loss data, and recommending or suggesting actions which might reduce or eliminate such losses.
- Compiling and recommending distribution of safety information and other suggestions to employees.

The safety committee should meet on a regularly-scheduled basis. All activities of the safety committee, including safety committee meetings, should be documented.

**Safety committees play an important role in a management-supported total safety effort.**

The loss prevention information and advice presented in this brochure are intended only to advise our insureds and their managers of a variety of methods and strategies based on generally accepted safe practices, for controlling potentially loss producing situations commonly occurring in business premises and/or operations. They are not intended to warrant that all potential hazards or conditions have been evaluated or can be controlled. They are not intended as an offer to write insurance coverage for such conditions or exposures, or to simply that Great American Insurance Company will write such coverage. The liability of Great American Insurance Company is limited to the specific terms, limits and conditions of the insurance policies issued.

301 E. Fourth Street, Cincinnati, OH 45202 F13551C-LP (01/13)

