Slips, Trips and Falls – Interior Assessment

Entrance and Exits	Yes	No
Are transparent glass doors marked?		
Are floor mats replaced or cleaned when they become soiled?		
Are floor mats placed at entrances and exits of the buildings?		
Are plastic sleeves for wet umbrellas available?		
Are entrances secured, and is access given to authorized personnel?		
Is signage posted at entrances displaying appropriate safety procedures?		
Are cameras posted at entrances and exits with the ability to record and store video?		
Additional Hazards/Concerns:		
General Comments:		
Hallways	Yes	No
Are there any slopes or steps not in compliance with OSHA 1910.25?		
Are walkways handicap accessible? If not, are there alternative walkways?		
Are walkways at least 3 feet wider than the largest piece of equipment used or at least 4 feet wide?		
Are yellow or high-contrast floor markings used for marking walkway hazards?		
Are walkways clear of debris?		



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Hallways	Yes	No
Are there any wires or obstructions in the way that could cause a fall?		
Are all areas adequately lit?		
Are railings provided in necessary areas?		
Additional Hazards/Concerns:		
General Comments:		
Storage	Yes	No
Are corridors where flammable or explosive materials are stored at least 3 feet wide?		
Is there an emergency exit at least 28 inches wide?		
Are desk or file drawers left open, which can create a tripping hazard?		
Is storage area access limited to designated personnel?		
Do storage areas have designated storage limits?		
See the National Fire Protection Association (NFPA) 13 for storage information based upon sprinkler systems and fire loads.		
Additional Hazards/Concerns:		
General Comments:		



Operations	Yes	No
Has a spill management plan been submitted and given to employees?		
Does the spill management plan address locations of equipment and procedures?		
Are daily inspections completed in high-traffic areas?		
Are employees taught to passively search for spills as they walk throughout the building?		
Are employees instructed on proper carrying procedures per company guidelines?		
Is there an employee designated for safety checks?		
Are walkways cleaned daily?		
Is there a cleaning schedule in place?		
Are restrooms kept clean and floors dry?		
Additional Hazards/Concerns:		
General Comments:		



Next Steps

Action Items	Due Dates	Responsible Persons

Visit the "Help Prevent Slip, Trip and Fall Injuries" article on the <u>Great American Loss Control hub</u> for more information on how to prevent S/T/F injuries as well as more information on implementing safety checks.

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