



# Safety Talk: Help Ensure Visitor Safety on Construction Sites



PRESENTED BY:

MEETING START TIME:

DATE OF MEETING:

MEETING END TIME:

## KEEP THE CONVERSATION GOING WITH A SAFETY TALK QUESTION:

What can we do better to avoid the public coming on site without being accompanied?

## Background/Importance

Construction sites are inherently hazardous environments. While safety protocols are often focused on workers, **visitors** — such as clients, inspectors or delivery personnel — are also at risk. Ensuring their safety is not only a legal and ethical responsibility but also essential for maintaining smooth operations and avoiding liability. Proper visitor management helps prevent accidents, unauthorized access and disruptions to workflow.

## Hazards and Common Issues

Visitors unfamiliar with the site may face several risks, including the following:

- **Unauthorized Access:** Entering restricted or hazardous zones without proper clearance.
- **Lack of Orientation:** Not knowing where to go or what PPE is required.
- **Unaccompanied Movement:** Wandering into active work areas without supervision.
- **Emergency Situations:** Not knowing evacuation routes or emergency contacts.
- **Security Breaches:** Potential for theft or vandalism if access is not controlled.

## Safety Controls

To help mitigate these risks, implement the following safety controls:

- 1. Perimeter Control**
  - Use fences, locked gates and signage to define site boundaries.
  - Clearly mark entry and exit points.
- 2. Identification and Verification**
  - Require ID badges or access cards.
  - Use verification methods like PINs or biometric scans for high-security areas.
- 3. Visitor Management System**
  - Require all visitors to sign in and state their purpose.
  - Provide a safety orientation and ensure they are always accompanied by authorized personnel.
- 4. Access Zones**
  - Divide the site into zones with different access levels.
  - Restrict high-risk areas (e.g., steel erection, excavation) to trained personnel only.
- 5. Time-Based Access**
  - Limit visitor access to specific hours.
  - Prevent entry during off-hours to reduce risk and liability.
- 6. Surveillance and Monitoring**
  - Install cameras and motion sensors.
  - Use remote monitoring to detect unauthorized access or environmental hazards.
- 7. Emergency Access Planning**
  - Coordinate with local emergency responders.
  - Ensure they are familiar with site layout, hydrant locations and egress paths.

### Worker Comments / Feedback:

To be signed by all employees, contract workers, clients and others who participated in the safety talk prior to commencing work.

## Signatures:

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