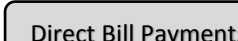


MyBilling Payment Processing Improvements for Agents

Effective 11-8-2017

We are pleased to announce that we have improved the payment functionality for Direct Bill - Down payments and Agency Bill payments.

Direct Bill – Down payments

We have now incorporated the payment application as part of MyBilling to make it simpler to take a down payment from a Direct Bill Insured. You will no longer have to register for this function or enter additional credentials to use it. The old web site will no longer be available. To access, simply click on the 

button from your MyBilling home screen and follow the simple prompts. It is that easy!

If a Direct Bill Account has already been created for a customer, the application will also allow you to set up a customer for recurring payments.

Agency Bill Payment

We have enhanced the payment interface and significantly improved the performance of the payment application. To access it, simply click on the

 Agency Bill Payments

button from your **MyBilling Home** or your **Producer Details – Agency Bill** screen and follow the simple prompts. We also added the ability to view future scheduled payments along with a button to delete any future payments.

An updated quick card will be available in the Help section within MyBilling on 11/8/2017. If you have any questions, please email us at MyBilling@gaig.com or call 800-847-4357.