

Name of organization: _____ FEIN: _____

Website address: _____ *If you do not have a website, attach brochure and detailed description of daily activities of organization.*

1. Does your organization own or lease autos? YES NO

2. Are all autos submitted for coverage titled to the organization? YES NO

If no, describe which autos are not titled to the organization and list the titled owner: _____

3. Do any autos have wheelchair lifts? YES NO

If yes, describe wheelchair lift training provided to drivers: _____

4. Do you provide transportation to any clients, members or the general public? YES NO

If yes, describe: _____

5. Does your organization spend more than \$2,500 on vehicle rentals per year? YES NO

If yes, annual cost \$ _____

6. Do you accept donations of vehicles of any type? YES NO

If yes, how are vehicles used?

- a. Used in daily operations of organization
- Sold directly to the public as a fund raiser
- Vehicle is titled to an independent broker, when sold, profits are returned to the organization

b. How many vehicles do you receive in an average year? _____

7. Do any employees or volunteers use their **personal automobiles** on behalf of the organization, either on a daily or weekly basis? YES NO

If yes, a. Number that have daily or weekly usage of **personal autos**: Employees: _____ Volunteers: _____

b. Indicate type of usage:

- Errands
- Delivery of meals or property – average number of deliveries per week: _____
- Transportation of other people – average number of people transported per week: _____

c. Does your organization require proof of personal auto insurance on vehicles driven for your organization at each policy renewal? YES NO

d. Does your organization have a minimum requirement for personal auto policy limits? YES NO

If yes, indicate minimum limits you require: _____

8. Does your organization run annual MVRs on:

a. Those who drive your autos? YES NO

b. Those who drive their personal autos on your behalf? YES NO

Completed by: _____ Date Completed: _____